

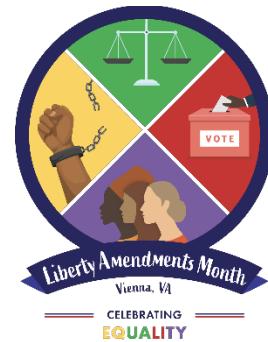
# Liberty Amendments Month Event & Program Application June 13 - July 13, 2026

Updated 12/17/25

**Application Deadline: January 31, 2026**

Applicants will be notified of their participation status by March 2, 2026.

**\*Be sure to review the LAM Event & Program Application Guidelines before filling out an application.**



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## Contact Information

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Organization/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

## How Would You Like to Participate?

(Please check all that apply)

- I am interested in hosting an event or program (proceed with completing event details below).
- I am interested in volunteering at Liberty Amendments Month events.
- I am interested in assisting with Liberty Amendments Month planning.
- I am interested in sponsoring a Liberty Amendments Month event (financial commitment).
- I want to participate but need guidance. Please contact me.

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## Event & Program Proposal

**Event Title:** \_\_\_\_\_

**Event Description and Submission Check List:**

Attach a document that includes:

\*Event details and description (who, what, where, when, why)

\*Budget and Funding Sources

\*Logistics and Planning Outline with workload designations indicated 70% support from event organizer

\*Any questions or guidance requests.

**Amendment Focus:**

- 13th
- 14th
- 15th
- 19th
- Not Sure

**Event Format:**

- In-person
- Virtual
- Hybrid (in-person & virtual)

**Target Audience:**

- Children
- Adults
- All Ages

**Event Partners:** (List organizations or individuals collaborating on this event. Have they been confirmed?)

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**Would you be willing to collaborate with another similar event proposal?**

Yes  No (If no, please explain)

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**Does your event require additional funding? \*Please attach an event/program budget.**

No  Yes, estimated amount: \$ \_\_\_\_\_

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**(Optional) Does your event have a connection to the celebration of the country's 250<sup>th</sup> anniversary?  No  Yes, please provide more details \_\_\_\_\_**

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### **Preferred Event Week(s) or Day(s)**

(Select preferred participation date(s). If proposing a multi-day or month-long event, attach details.)

Week 1- 13<sup>th</sup> Amendment - (June 13-19) Date(s): \_\_\_\_\_

Week 2 14<sup>th</sup> Amendment - (June 20-26) Date(s): \_\_\_\_\_

Week 3 15<sup>th</sup> Amendment - (June 27 - July 3) Date(s): \_\_\_\_\_

Week 4 19<sup>th</sup> Amendment - (July 4-13) Date(s): \_\_\_\_\_

LAM Ongoing Event (flexible scheduling)

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### **Agreement & Submission**

I have read all regulations and information regarding participation in Liberty Amendments Month. I waive any claim against and agree to hold harmless the Town of Vienna, its employees, and volunteers from any liability for damages or injury incurred during participation.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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### **Submission Instructions**

Mail or email completed applications to:

#### **Town of Vienna Parks & Recreation**

Attn: Special Events

120 Cherry Street SE, Vienna, VA 22180

Email: **[lily.widman@viennava.gov](mailto:lily.widman@viennava.gov)**

Questions? Contact Lily Widman at **703-255-5738**.

