



TOWN OF
VIENNA
since 1890

Purchasing Office

March 20, 2020

ADDENDUM #2

**RFP 20-06 BEAR BRANCH – SOUTHSIDE PARK
STREAM RESTORATION - DESIGN**

(Must be completed and returned with response)

AT THE TIME OF THE ISSUANCE OF THIS ADDENDUM, THERE IS NO DELAY OR CHANGE IN THE DUE DATE FOR THE PROPOSALS. HOWEVER, ALL TOWN BUILDINGS ARE NOW CLOSED TO THE PUBLIC. SEE BELOW FOR SUBMISSION INSTRUCTIONS.

1. Proposal submission instructions: *All Town buildings are closed to the public at this time, but remain staffed. It is recommended that proposals be submitted by sending them FedEx or UPS. If vendors would still like to hand deliver the proposals, they may do so. There are instructions posted on the main doors of Town Hall with contact information. Upon arriving at Town Hall, please call the receptionist and indicate which door you are at, and someone will come out and get the package from you and log the date and time in.*
2. Q: Will this project be subject to compliance with the Town of Vienna Tree Preservation and Planting Guide, which seems to pertain to development/re-development?
A: No, the Tree Preservation and Planting Guide is designed to serve as a guide to residential builders and homeowners.
3. Q: What is the minimum size DBH tree that needs to be surveyed?
A: Typical minimum DBH is 12 inches; however, the survey should collect any information that is necessary for the design of the restoration.
4. Q: Section 7 on page 2 includes "Post Construction Monitoring" in the title. Is post construction monitoring included in the RFP?
A: Yes, it is included.

ALL OTHER TERMS, CONDITIONS, AND SPECIFICATIONS SHALL REMAIN THE SAME.

A copy of this signed addendum must accompany your response as an acknowledgment of its receipt:

NAME AND ADDRESS OF VENDOR:

PHONE #: _____ EMAIL: _____

NAME OF AUTHORIZED REPRESENTATIVE:

Please Print

SIGNATURE: _____ DATE: _____