



Vienna Parks and Recreation Department  
 Vienna Community Center  
 120 Cherry Street SE  
 Vienna, VA 22180  
 703-255-6360  
 www.viennava.gov

## 2019 PARK PICNIC SHELTER APPLICATION

Picnic Shelters are available at Meadow Lane, Glyndon Park and Southside Park.  
 Each shelter has a capacity of 75 people.  
**Applications for 2019, Begin March 11th**

**Park Use Rules:**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• No alcoholic beverages</li> <li>• No conducting of camps, fairs, exhibits, rallies, walks, races, tournaments and other organized events</li> <li>• No loud music</li> <li>• No motorized vehicles</li> <li>• No sale of food, beverages, other goods or services</li> </ul> | <ul style="list-style-type: none"> <li>• Pets must be on leash</li> <li>• Pick-up and properly dispose of all trash</li> <li>• Use grills provided and leave all charcoal in the grill after use</li> <li>• No cutting or removal of trees</li> <li>• Permits will be issued for up to 5-hours</li> </ul> |
|---|---|
- No charging of fees for any activities or ser-

**Please check one** MEADOW LANE GLYNDON PARK Shelter#2  
SOUTHSIDE PARK

Name of Applicant \_\_\_\_\_

Organization (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

E-Mail \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Date of Use \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Fees: Circle One      Town Resident \$25      Non-Resident \$50

Bathroom Key Deposit \$50 (refundable after return of key. **Key must be returned within 15 business days of picnic or it will be forfeited**), Attach separate check payable to Town of Vienna

Electric Fee— (if requested for moon bounces, etc.) \$25. Please check if needed \_\_\_\_\_

Number of People (Limit of 75) \_\_\_\_\_

Signature of Responsible Person \_\_\_\_\_ Date \_\_\_\_\_

Reservations are made thru Webtrac. For weekend picnics, bathroom keys may be picked up during Business Office hours, Monday-Friday, 8 a.m.-4:30 p.m. and returned at any time during the day, including after regular business hours. You must have your Picnic Shelter Permit when you come to pick up the restroom key. If you return your bathroom key after hours, your check will be mailed back to you the next business day.