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LEGISLATIVE

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**Mission**

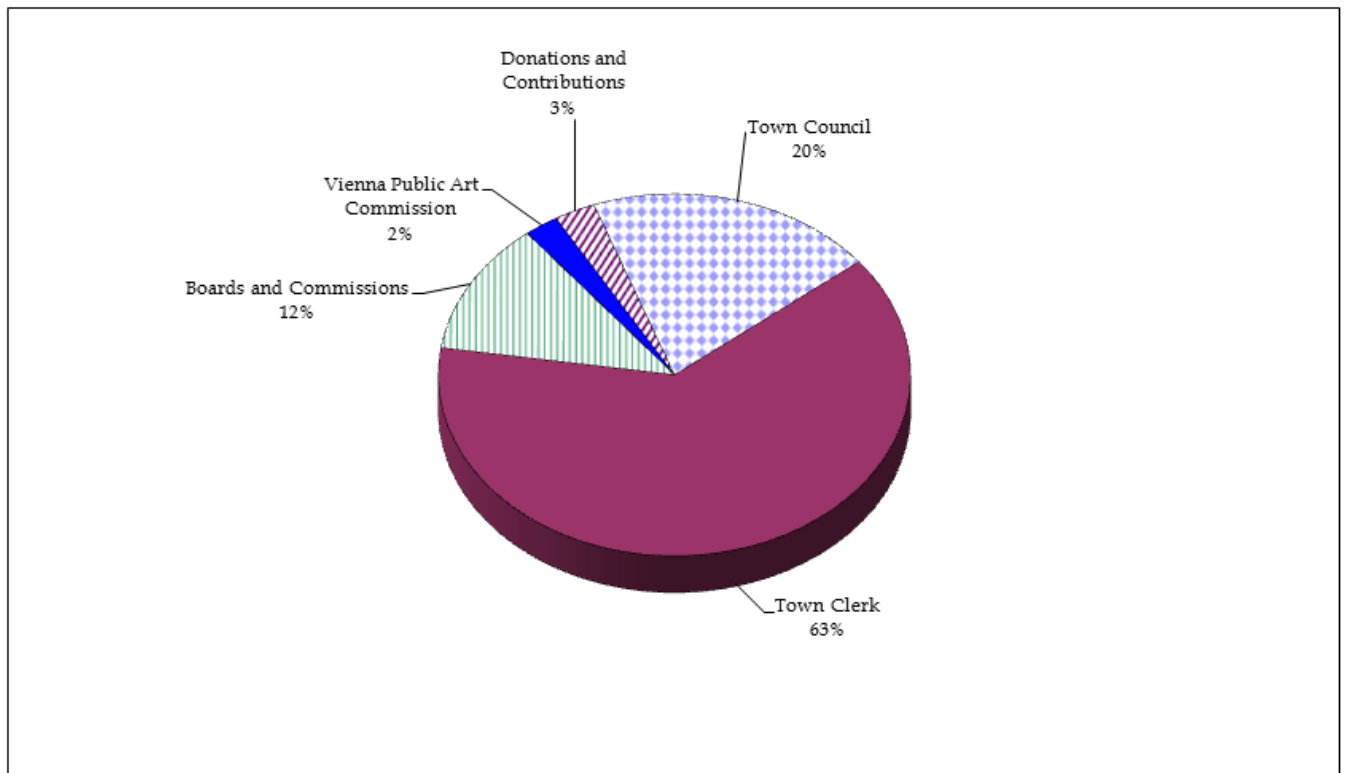
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To provide strategic and policy directives to Town staff, authorize the provision of services and engage the community as it allocates resources and plans for Vienna's future.

**LEGISLATIVE**

	FY 14-15 Actuals	FY 15-16 Adopted	FY 15-16 Adjusted	FY 15-16 Estimated	FY 16-17 Adopted	Net Change
Town Council	75,300	84,450	82,600	84,410	84,410	-40
Town Clerk	256,838	272,710	274,710	273,480	268,850	-3,860
Boards and Commissions	45,043	50,690	50,690	50,590	50,590	-100
Vienna Public Art Commission	0	10,000	10,000	0	10,000	0
Donations and Contributions	10,550	14,800	14,800	14,800	12,050	-2,750
<b>Legislative</b>	<b>387,731</b>	<b>432,650</b>	<b>432,800</b>	<b>423,280</b>	<b>425,900</b>	<b>-6,750</b>



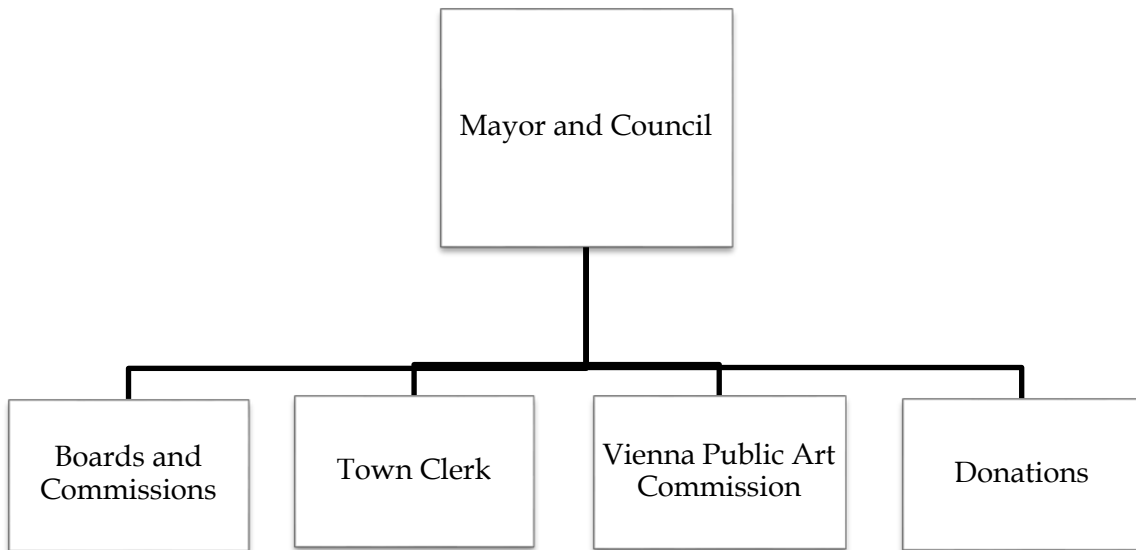
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*LEGISLATIVE*

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**TOWN COUNCIL**  
**11110**

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**PURPOSE**

The Town of Vienna operates under the council-manager form of government. The Town Council is the legislative body responsible for establishing policy, passing ordinances, adopting the annual budget and establishing the overall vision for the Town. Vienna's Mayor and six Council Members are elected at large with staggered two year terms of office.

**ACTIVITIES/PRODUCTS/SERVICES**

- Appoint the Town Manager, Town Attorney and Town Clerk.
- Establish Town policies and enact legislation.
- Hold two regular and one work session meetings per month, generally.
- Respond to constituent inquiries and requests for services.
- Make appointments to the Town's eight Boards and Commissions.
- Establish legislative priorities for consideration by Vienna's representative in the Virginia General Assembly.
- Represent the Town in the public and as members of other local, regional and Commonwealth Boards and Commissions that further Vienna's reputation as Virginia's premier community to live and work.

**PERSONNEL**

*Based on a fiscal year*

<b>Authorized Positions</b>	<b>Adopted FY 14-15</b>	<b>Adopted FY 15-16</b>	<b>Adopted FY 16-17</b>
Mayor (\$7,500)	1	1	1
Council Members (\$5,000 each)	6	6	6
<b>Total</b>	<b>7</b>	<b>7</b>	<b>7</b>

**FY 16-17 BUDGET CHANGES**

- No significant changes to this budget.

**TOWN OF VIENNA  
ADOPTED EXPENSE BUDGET BY FUND**

DIVISION 11110  
NAME TOWN COUNCIL

ACCOUNT NUMBER	TITLE	-----FY 14-15-----		-----FY 15-16-----			FY 16-17 ADOPTED	NET CHANGE
		BUDGET	ACTUAL	BUDGET	REVISED	ESTIMATED		
41009	COUNCIL/BOARDS SALARY	37,500	37,500	37,500	37,500	37,500	37,500	-
TOTAL	PERSONAL SERVICES	37,500	37,500	37,500	37,500	37,500	37,500	-
42001	F.I.C.A.	2,910	2,868	2,910	2,910	2,870	2,870	(40)
TOTAL	EMPLOYEE BENEFITS	2,910	2,868	2,910	2,910	2,870	2,870	(40)
43101	CONSULTING SERVICES	2,300	-	2,300	300	300	2,300	-
43106	TRANSLATION SERVICES	100	-	100	100	100	100	-
43501	PRINTING/BINDING SVCES	900	-	500	500	500	500	-
TOTAL	PURCHASED SERVICES	3,300	-	2,900	900	900	2,900	-
45202	LONG DIST SERVICE	80	0	80	80	80	80	-
45203	POSTAL SERVICES	1,200	1,011	1,200	1,200	1,200	1,200	-
45404	CENTRAL COPIER CHARGES	400	-	400	400	400	400	-
45501	MILEAGE REIMBURSEMENT	2,500	1,282	2,500	2,500	2,500	2,500	-
45503	SUBSISTENCE/LODGING	5,500	6,834	6,000	6,000	6,000	6,000	-
45504	CONVENTIONS/EDUCATION	5,000	3,882	5,000	5,150	5,000	5,000	-
45801	MEMBERSHIPS/DUES	19,460	16,741	19,560	19,560	19,560	19,560	-
TOTAL	OTHER CHARGES	34,140	29,750	34,740	34,890	34,740	34,740	-
46001	OFFICE SUPPLIES	2,710	1,107	2,000	2,000	2,000	2,000	-
46012	BOOKS/SUBSCRIPTIONS	400	-	400	400	400	400	-
46015	OPERATIONAL SUPPLIES	2,500	2,323	2,500	2,500	2,500	2,500	-
46019	OTHER SUPPLIES	2,000	1,751	1,500	1,500	1,500	1,500	-
TOTAL	MATERIALS AND SUPPLIES	7,610	5,181	6,400	6,400	6,400	6,400	-
TOTAL	TOWN COUNCIL	85,460	75,300	84,450	82,600	82,410	84,410	(40)

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**TOWN CLERK**  
**11120**

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**PURPOSE**

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Responsible for keeping the official record of Town governmental actions including recording the minutes of all Town Council meetings, all ordinances and resolutions adopted by the Town Council; and all other official documents of the Town which establish the public, official and historical record of the Town. Serve as Legislative liaison between members of the Council, the public, department heads, Town boards and commissions, other jurisdictions and federal and state officials.

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**ACTIVITIES/PRODUCTS/SERVICES**

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- Prepare agenda and minutes.
- Advertise for public hearings.
- Update and maintain the Town Code.
- Provide administrative support to the Mayor.
- Track appointments for Town Boards and Commissions.

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**FY 15-16 ACCOMPLISHMENTS**

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- Implemented new Boards and Commissions module with Granicus.
- Help plan the successful Evening in White event.

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**FY 16-17 INITIATIVES**

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- Continue to streamline the agenda process.
- Implement a document scanning plan to import past and present records into Laserfische. This will allow for easier access when responding to FOIA requests and other research projects and ultimately it will allow the public to access information through the towns website.
- Streamline process to maintain paperless communication in order to be more environmentally friendly.

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**TOWN CLERK  
11120**

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**PERFORMANCE MEASURES**

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*Based on calendar year data*

<b>Description</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Projected</b>
Updates to Town Code submitted to Municipal Code Corporation	9	5	10
Legal Advertisements submitted	51	31	50

**PERSONNEL**

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*Based on a fiscal year*

<b>Authorized Positions</b>	<b>Adopted FY 14-15</b>	<b>Adopted FY 15-16</b>	<b>Adopted FY 16-17</b>
Town Clerk	1	1	1
Deputy Town Clerk	1	1	1
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>

**FY 16-17 BUDGET CHANGES**

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- No significant changes to this budget.

**TOWN OF VIENNA  
ADOPTED EXPENSE BUDGET BY FUND**

DIVISION 11120  
NAME TOWN CLERK

ACCOUNT NUMBER	TITLE	-----FY 14-15-----		-----FY 15-16-----			FY 16-17 ADOPTED	NET CHANGE
		BUDGET	ACTUAL	BUDGET	REVISED	ESTIMATED		
41001	SALARIES AND WAGES	164,830	165,497	169,390	169,390	169,390	171,320	1,930
41002	OVERTIME	-	930	-	-	400	-	-
41008	ANNUAL LEAVE CASH-IN	3,000	1,930	3,000	3,000	2,000	-	(3,000)
<b>TOTAL</b>	<b>PERSONAL SERVICES</b>	<b>167,830</b>	<b>168,357</b>	<b>172,390</b>	<b>172,390</b>	<b>171,790</b>	<b>171,320</b>	<b>(1,070)</b>
42001	F.I.C.A.	12,610	11,705	13,190	13,190	13,190	11,930	(1,260)
42002	V.R.S.	20,310	20,307	20,870	20,870	20,870	21,110	240
42003	V.R.S. LIFE INS	2,180	1,961	2,240	2,240	2,240	2,040	(200)
42007	HEALTH INSURANCE	29,580	31,378	29,580	29,580	29,580	27,840	(1,740)
42012	CAFETERIA PLAN FEES	60	63	60	60	60	60	-
42018	ER CONTRIBUTIONS:DC401A	6,590	6,568	6,780	6,780	6,780	6,850	70
<b>TOTAL</b>	<b>EMPLOYEE BENEFITS</b>	<b>71,330</b>	<b>71,983</b>	<b>72,720</b>	<b>72,720</b>	<b>72,720</b>	<b>69,830</b>	<b>(2,890)</b>
43301	EQUIPMT MTCE CONTRACTS	200	-	200	-	-	-	(200)
43308	CONTRACTS/SERVICES	5,000	4,106	5,000	6,000	6,000	5,000	-
43501	PRINTING/BINDING SVCES	1,000	-	1,000	-	-	1,000	-
43601	ADVERTISING	11,000	6,855	11,000	11,000	10,000	10,000	(1,000)
43801	SRVCES FROM OTHER GOV'TS	4,000	-	4,000	7,810	7,810	5,020	1,020
<b>TOTAL</b>	<b>PURCHASED SERVICES</b>	<b>21,200</b>	<b>10,961</b>	<b>21,200</b>	<b>24,810</b>	<b>23,810</b>	<b>21,020</b>	<b>(180)</b>
45202	LONG DIST SERVICE	100	49	100	30	30	100	-
45203	POSTAL SERVICES	800	432	800	800	600	600	(200)
45403	FACILITY LEASE/RENTAL	-	-	-	-	-	-	-
45404	CENTRAL COPIER CHARGES	500	921	500	500	1,000	1,000	500
45504	CONVENTIONS/EDUCATION	2,600	2,584	2,600	1,860	1,860	2,510	(90)
45801	MEMBERSHIPS/DUES	300	285	300	230	230	300	-
<b>TOTAL</b>	<b>OTHER CHARGES</b>	<b>4,300</b>	<b>4,271</b>	<b>4,300</b>	<b>3,420</b>	<b>3,720</b>	<b>4,510</b>	<b>210</b>
46001	OFFICE SUPPLIES	2,000	1,267	2,000	1,270	1,270	2,000	-
46012	BOOKS/SUBSCRIPTIONS	100	-	100	100	170	170	70
<b>TOTAL</b>	<b>MATERIALS AND SUPPLIES</b>	<b>2,100</b>	<b>1,267</b>	<b>2,100</b>	<b>1,370</b>	<b>1,440</b>	<b>2,170</b>	<b>70</b>
<b>TOTAL</b>	<b>TOWN CLERK</b>	<b>266,760</b>	<b>256,838</b>	<b>272,710</b>	<b>274,710</b>	<b>273,480</b>	<b>268,850</b>	<b>(3,860)</b>



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**BOARDS AND COMMISSIONS**  
**11130**

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**PURPOSE**

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The Boards and Commissions are filled by citizens appointed by the Town Council and serve the Town Council in an advisory, oversight, review or judicial capacity. The only exception is the Board of Zoning Appeals, which is a statutory body.

**ACTIVITIES/PRODUCTS/SERVICES**

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- The Planning Commission evaluates changes to the Town's subdivision plats, site plan modifications and conditional use permits.
- The Board of Zoning Appeals members review determinations made by the Town's Zoning Administrator, approve/deny conditional use permits, grant variances upon determination of a clearly demonstrable hardship and make determinations as to the location of zoning map boundaries in the case of uncertainty.
- The Board of Architectural Review members review all exterior building changes and landscape plans for those lands within an architectural control district (everything that is not a single-family residence within a single-family detached residential zone.)
- The Windover Heights Board of Review members determine the appropriateness of any exterior changes or new construction activities within the 28-acre Windover Heights Historic District in Northwest Vienna.
- The Town/Business Liaison Committee representatives assist in the resolution of matters of mutual interest between the Town government and the local business community.
- The Community Enhancement Committee recommends policies and programs to the Mayor and Council relating to community enhancement, recycling, environment and energy conservation and educates and encourages Town residents and businesses to be good stewards of environment.
- The Transportation Safety Commission studies intersections, traffic signs, speed limits and other matters relating to street safety and makes recommendations to Council.

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**BOARDS AND COMMISSIONS****11130**

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**FY 15-16 ACCOMPLISHMENTS**

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- **The Planning Commission** reviewed 14 applications in 2015, which included 4 subdivision applications and 10 conditional use permit applications. They made 1 recommendation to the Town Council on a proposed ordinance amendment to the Town Code. They met for 5 work sessions to discuss 2 MAC applications and the revised Comprehensive Plan.
- **The Board of Architectural Review** reviewed 62 applications during regular meetings, held 6 work sessions, 1 work session with Town Council, and 1 special meeting in 2015. Reviewed applications include 39 sign applications, 4 landscape applications, 12 exterior alterations and the Board's first MAC recommendation to Town Council. Notable applications include the Navy Federal HQ expansion and the Community Center renovation.
- **The Board of Zoning Appeals** held nine public hearings in 2015 during which they reviewed and voted on ten variance requests, nine conditional use permits and one request for an interpretation of the zoning boundary line.
- **The Windover Heights Board of Review** met four times in 2015 to review requests for Certificates of Appropriateness for the four fences and the demolition of a home and the construction of a new home in its place.
- **The Community Enhancement Commission** had another successful year of achieving its mandate as directed by the town code. For the first time, the Town of Vienna endorsed and supported a Solarize program to provide no-charge, energy walk-throughs for any homeowner that desired one. Solarize also provided a pre-negotiated contract and reduced price for homeowners or businesses to purchase solar panels. Nine households took advantage of this programming, greatly increasing the amount of solar energy generated in Vienna. The CEC worked with the Planning and Zoning department to enhance the Vienna Comprehensive Plan to add a new section that will be titled "Environment and Sustainability." Working with Public Works, we expanded the quarterly recycling program at Northside Yard to include e-recycling at no charge to the town residents. The first event took 2 tons of e-waste out of the trash stream. This is good for the environment and good for the town's bottom line (reduced tipping fee). Members of the CEC developed a "Green Congregations Certification" program that will hopefully be approved in 2016. A member of the CEC initiated the work and data collection to have Vienna certified as a National Wildlife Federation Certified Community. The CEC is pleased to have participated in the establishment Vienna Public Arts Council. We are very pleased that the VPAC has included among its guiding principles a commitment to sustainable materials and practices in its pursuit of public art. As a long-standing commission with perspective on Vienna's heritage as well as its values, the CEC believes public art will build on the Town's character and help to shape its future. We held the 7<sup>th</sup> Annual Vienna Green Expo that garnered impressive attendance. The Solarize program was the big draw in 2015. Once again we had the full

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**BOARDS AND COMMISSIONS****11130**

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line-up of alternative fuel vehicles and great participation from the cycling community. Student exhibitors were once again in attendance. There 30 exhibitors in total. Members of the CEC worked with the Chase the Submarine and the Caboose Brewery to qualify two additional Virginia Green Restaurants in Vienna. This addition brings the total to 4 with Caffè Amouri and Maple Ave. Restaurant. Work was done on the “Vienna’s Green Homes” initiative to change the name to “Vienna Eco-Efficient Homes” in order to reflect more accurately the adoption of renewable energy and energy efficiency. The revised trifold focuses the program on homeowners and includes homes that achieve a HERS (Home Energy Rating System) score of 70 or better without participating in an independent efficiency brand such as EnergyStar. (Council approved this addition in 2014). In an effort to maintain the tree coverage on single lot development that makes our town so beautiful, healthy and a desirable place to live, members of the CEC are worked with the Director of Planning and zoning on tree preservation. Ongoing review of the effect of this code modification is occurring. The Community Center renovation and addition being built to LEED Silver has begun. This is an exciting endeavor to have a Community Center that is more comfortable and energy efficient. The CEC held its 5<sup>th</sup> annual Native Plant Sale bringing more native plants to the town helps provide habitat for desirable species. The Native Plant Sale makes it easy and convenient for town residents to purchase these plants. Members of the CEC continued to educate the community on the value of removing English ivy from trees. CEC found homes and gardens that had been made more attractive and sustainable through homeowner gardening. Vienna residents continue to contribute to our town by beautifying their homes and gardens. For Halloween and the Christmas holidays, residents decorate for beauty and humor and are recognized for their creativity. The CEC worked with Planning and Zoning and Parks and Recreation Departments to complete the VML “Go Green” initiative application and considered which additional tasks on the VML worksheet are worth addressing.

- **The Transportation Safety Commission (TSC)** held extensive public hearings on numerous petitions for vehicle, bicycle and pedestrian safety improvements in the Town of Vienna. Among the many motions that were approved and sent to Town Council were those calling for improvements to Marshall Road, SW, the Pedestrian Master Plan, Ayr Hill Ave NW/NE, bicycle safety, and more. The Pedestrian Advisory Committee and Bicycle Advisory Committee, operating under the TSC, are in full operation and doing extensive and very positive work.
- **The Town/Business Liaison Committee (TBLC)** recognized Tracy Zambito and Whole Foods for community service through the Carole Wolfand Award. Recognized two businesses for green business practices: Café Amore and John Nugent and Sons. Partnered with the VBA and supported several Town/VBA events, including Oktoberfest, Halloween Parade, Vienna Business Saturday and First Night Vienna.

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**BOARDS AND COMMISSIONS**  
**11130**

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Supported the Public Information Office's effort to enhance Go Local, Shop Vienna online business database; assisted with advertising and promotion. Organized and implemented the 4th annual Shop Vienna Saturday. Organized and implemented the 1<sup>st</sup> annual Discover Vienna. Contacted 94 new businesses and held 6 new business ribbon cutting and open house events. Developed new ribbon cutting policies to streamline the process. Supported the Town of Vienna's economic development efforts including, assisting the Public Information Office in researching a potential economic development function. Published monthly articles in the Town of Vienna Newsletter.

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**FY 16-17 INITIATIVES**

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- **The Planning Commission** will continue to work on the revised Comprehensive Plan into 2016.
- During the upcoming fiscal year the **Board of Zoning Appeals** will meet as needed to vote on items designated to them per Town Code.
- The **Board of Architectural Review** will continue with its review of commercial buildings, signs and landscaping to ensure the appearance and aesthetic features are compatible with existing buildings and signs. The Board will continue to work with staff to establish Design Guidelines as a reference for the future applicants.
- In fiscal year 16/17 **Windover Heights Board of Review** will meet as needed to vote on requests for Certificates of Appropriateness in the Windover Heights district.
- **The Transportation Safety Commission (TSC)** will continue to review all petitions for transportation safety improvements, and will place extensive emphasis on enhancing pedestrian and bicycle safety in the Town of Vienna. The TSC has also made it a major priority to help Town residents understand what can be accomplished within budget constraints, and with the help of grant funding.
- The **Community Enhancement Commission** plans to hold the 2016 Solarize Program to provide an additional opportunity for home energy walk-throughs and discounted solar panels. Program dates are March 15 thru May 15, 2016. Work with Public Works to have a food composting trial program and the implementation of a permanent program. Improve our score on the VML GoGreen initiative by having an energy audit of appropriate town facilities and have a town employee that has responsibility for implementing a sustainability and energy savings program. Work with the Director of Parks and Recreation to add an arborist to improve enforcement of the town code for tree coverage and tree preservation. Hold the Green Expo in a new venue. Due to the Community Center's renovation the Green Expo will be held outside in conjunction with the

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**BOARDS AND COMMISSIONS****11130**

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- annual “Walk on the Hill” on April 24<sup>th</sup> from 2-5 in the Windover neighborhood. Complete the certification of Vienna as National Wildlife Federation Community. Work with more restaurants to help them become Virginia Green Restaurants. Work with members of the Town Business Liaison Committee to encourage more businesses in Vienna to recycle. Brand Vienna as a “Green Community.” Promote the EcoHome program. Participate in the Vienna Public Art Program. Continue to provide a CEC member as a member of the Windover Heights Board of Review. Hold another Native Plant Sale. Continue the highly successful e-recycling program. Support the JMHS students with their reusable water bottle program and implement a “Tap-It” program for the town to reduce the of bottled water.
- The **Town Business Liaison Committee** plans to Support the Town of Vienna’s economic development efforts including assisting the Public Information Office in researching a potential economic development function. Conduct a survey of existing businesses and landlords. Continue to recognize businesses for green practices and one business for community service. Continue to contact businesses and organize ribbon cutting and open house events. Continue to actively promote and support town events involving the business community including Oktoberfest, Halloween Parade, Vienna Business Saturday and First Night Vienna. Promote Virginia Business Appreciation week. Continue to support and strengthen the Shop Vienna program including identifying a reliable revenue stream to support Shop Vienna marketing and education efforts. Develop a process through the Public Information Office to identify new/potential businesses earlier in the process in order to more effectively assist new business owners through the process. Continue educational campaigns that strengthen the shop local initiative and educate residents on the importance of keeping dollars local. Develop a process and/ plan that assists in strengthening a business climate that attracts quality businesses and encourages growth. Continue to publish monthly articles in the Town of Vienna Newsletter.

**BOARDS AND COMMISSIONS**  
**11130**

**PERSONNEL**

*Based on a fiscal year*

<b>Authorized Appointed Positions</b>	<b>Adopted FY 11-12</b>	<b>Adopted FY 15-16</b>	<b>Adopted FY 16-17</b>
Administrative Retirement Committee (no compensation received)	6	6	6
Board of Architectural Review (Members: \$82.50/Chair: \$86.25 per month)	5	5	5
Board of Zoning Appeals (Members: \$82.50/Chair: \$86.25 per month)	7	7	7
Community Enhancement Commission (Members: \$27.50/Chair: \$28.75 per month)	10	10	10
Transportation Safety Commission (Members: \$82.50/Chair: \$86.25 per month)	9	9	9
Planning Commission (Members: \$165/Chair: \$172.50 per month)	9	9	9
Town/Business Liaison Committee (Members: \$27.50/Chair: \$28.75 per month)	7	7	7
Windover Heights Board of Review (no compensation received)	5	5	5
<b>Total</b>	<b>58</b>	<b>58</b>	<b>58</b>

**FY 16-17 BUDGET CHANGES**

- No significant changes to this budget.

**TOWN OF VIENNA  
ADOPTED EXPENSE BUDGET BY FUND**

DIVISION 11130  
NAME BOARDS AND COMMISSIONS

ACCOUNT NUMBER	TITLE	-----FY 14-15-----		-----FY 15-16-----			FY 16-17 ADOPTED	NET CHANGE
		BUDGET	ACTUAL	BUDGET	REVISED	ESTIMATED		
41009	COUNCIL/BOARDS SALARY	44,480	41,065	44,480	44,480	44,480	44,480	-
TOTAL	PERSONAL SERVICES	44,480	41,065	44,480	44,480	44,480	44,480	-
42001	F.I.C.A.	3,500	3,144	3,500	3,500	3,500	3,500	-
TOTAL	EMPLOYEE BENEFITS	3,500	3,144	3,500	3,500	3,500	3,500	-
43106	TRANSLATION SERVICES	300	-	300	300	200	200	(100)
TOTAL	PURCHASED SERVICES	300	-	300	300	200	200	(100)
45203	POSTAL SERVICES	110	-	110	110	110	110	-
45404	CENTRAL COPIER CHARGES	130	-	130	130	130	130	-
45504	CONVENTIONS/EDUCATION	1,000	550	1,500	1,500	1,500	1,500	-
TOTAL	OTHER CHARGES	1,240	550	1,740	1,740	1,740	1,740	-
46019	OTHER SUPPLIES	670	284	670	670	670	670	-
TOTAL	MATERIALS AND SUPPLIES	670	284	670	670	670	670	-
TOTAL	BOARDS AND COMMISSIONS	50,190	45,043	50,690	50,690	50,590	50,590	(100)

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**VIENNA PUBLIC ART COMMISSION**  
**11140**

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**PURPOSE**

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There is hereby created and established a commission to be known as the Vienna Public Art Commission, which shall advise and assist Town Council on matters relating to the advancement of public art in the Town, including the development and funding of a public art program. Public art is defined as art in any media that has been planned and executed with the intention of being staged on Town property, the public right of way, or within commercial developments subject to architectural review.

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**ACTIVITIES/PRODUCTS/SERVICES**

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- Participating in fundraising for public art in Vienna and awareness and promotion of Vienna Public Art Commission's purpose.
- Advising the Town Council on the preservation, care and decommissioning of all public art owned by the Town.
- Identifying grants and other funding sources to further projects and activities related to public art.
- Not later than August 15 of each year, the chair of the Commission shall submit to the Town Council a report of activities accomplished the past fiscal year, including an annual review of all public art installations.
- Not later than January 15 of each year, the chair of the Commission shall submit to the Town Council a specific plan of activities and budget for the upcoming fiscal year.

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**FY 15-16 ACCOMPLISHMENTS**

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- Started holding monthly meetings beginning in October 2015.
- Elected a Chair and Vice Chair for the commission.
- Met with the Town Attorney and a Town Council member to learn the origins of the Commission as well as open meeting laws and the Commission's Charter.
- Researched and reviewed other public art commissions from around the country to determine best practices.
- Reviewed the history of Vienna to have a basis as to the type of public art that will best fit the Town's heritage.



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VIENNA PUBLIC ART COMMISSION  
11140

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**FY 16-17 INITIATIVES**

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- Continue to look at ways to raise money for the commission and start pursuing options.
- Looking at the first major public art initiative as a walkable exhibit of original sculptures.
- Begin working on a master plan for Public Art in the Town.

**FY 16-17 BUDGET CHANGES**

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- There are no significant changes to this budget.

**TOWN OF VIENNA  
ADOPTED EXPENSE BUDGET BY FUND**

DIVISION 11140  
NAME VIENNA PUBLIC ART COMMISSION

ACCOUNT NUMBER	TITLE	-----FY 14-15-----		-----FY 15-16-----			FY 16-17 ADOPTED	NET CHANGE
		BUDGET	ACTUAL	BUDGET	REVISED	ESTIMATED		
46019	OTHER SUPPLIES	-	-	10,000	10,000	-	10,000	-
TOTAL	MATERIALS AND SUPPLIES	-	-	10,000	10,000	-	10,000	-
TOTAL	VIENNA PUBLIC ART COMMISSION	-	-	10,000	10,000	-	10,000	-

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**DONATIONS AND CONTRIBUTIONS**  
**11150**

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**PURPOSE**

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To provide donations in support of the volunteer organizations that serve Vienna's residents. Virginia statutes grant local governments the authority to donate funds to any charitable institution or association within their respective limits, provided that such institutions are not controlled in whole or in part by any church or sectarian society.

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**FY 16-17 BUDGET CHANGES**

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- The donation budget was created with guidance received during the FY13 budget review session.
- Reductions to both Vienna Community Band and Vienna Arts Society were due to one-time increases approved during the renovation of the Community Center.

**TOWN OF VIENNA  
ADOPTED EXPENSE BUDGET BY FUND**

DIVISION 11150  
NAME DONATIONS & CONTRIBUTIONS

ACCOUNT NUMBER	TITLE	-----FY 14-15-----		-----FY 15-16-----			FY 16-17 ADOPTED	NET CHANGE
		BUDGET	ACTUAL	BUDGET	REVISED	ESTIMATED		
45612	C.H.O.	1,500	1,500	1,500	1,500	1,500	1,500	-
45617	VIENNA COMMUNITY BAND	4,000	4,000	6,000	6,000	6,000	4,000	(2,000)
45618	BABE RUTH LEAGUE	1,000	1,000	1,000	1,000	1,000	1,000	-
45619	VIENNA LITTLE LEAGUE	-	-	1,000	1,000	1,000	1,000	-
45620	VI.GIRLS SOFTBALL LEAGUE	1,000	1,000	1,000	1,000	1,000	1,000	-
45621	VIENNA YOUTH INC	1,000	1,000	1,000	1,000	1,000	1,000	-
45626	VIENNA ARTS SOCIETY	-	-	750	750	750	-	(750)
45627	WOMEN'S CENTER	-	-	500	500	500	500	-
45629	VIENNA WIRELESS SOCIETY	550	550	550	550	550	550	-
45630	SHEPHERDS CENTER:OAK/VIEN	500	500	500	500	500	500	-
45632	OPTIMIST CLUB	1,000	1,000	1,000	1,000	1,000	1,000	-
45633	JMHS PARADE	-	-	-	-	-	-	-
THE VIENNA POLICE DEPARTMENT WILL DONATE THEIR TIME AND CONTINUE TO PROVIDE TRAFFICE SUPPORT FOR THE JAMES MADISON HIGH SCHOOL HOMECOMING PARADE. APPROXIMATE COST OF \$1,700.								
TOTAL	OTHER CHARGES	10,550	10,550	14,800	14,800	14,800	12,050	(2,750)
TOTAL	DONATIONS & CONTRIBUTIONS	10,550	10,550	14,800	14,800	14,800	12,050	(2,750)