

TOWN OF VIENNA
Fiscal Year 09-10 Budget

PC REPLACEMENT RESERVES

	FY 08-09 Budget	FY 08-09 Adjusted	FY 09-10 Proposed	Net Change
PC REPLACEMENT	109,000	109,000	10,000	-99,000
PC REPLACEMENT	109,000	109,000	10,000	-99,000

**TOWN OF VIENNA, VIRGINIA
FISCAL YEAR 09-10 BUDGET**

<u>Department</u> Replacement Systems	<u>Activity</u> Computer Reserves	<u>Number</u> 18900
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PURPOSE

The goal of the Computer Equipment replacement program is to level the cost of replacing commonly used hardware and software. It is also intended to standardize the use of various software packages so that information can be easily interchanged among departments.

ACTIVITIES

Not applicable

Goals and Objectives	Actual FY 08-09	Projected FY 09-10	Projected FY 10-11
Not Applicable			

Budget Highlights

The funding for the staff computer replacement program has been reduced. With the expected purchase of the new financial system this year, funding for this is no longer necessary.

PERSONNEL

Position	Adopted FY 07-08	Adopted FY 08-09	Proposed FY 09-10
Not applicable			

TOWN OF VIENNA
DETAILED EXPENDITURE REPORT

DEPARTMENT : PC Replacement Reserve
ACTIVITY : PC Replacement Reserve

FUND : GENERAL
NUMBER : 18900

ACCOUNT NUMBER	TITLE	FY 07-08		-----FY 08-09-----			FY 09-10 PROPOSED	NET CHANGE
		BUDGET	ACTUAL	BUDGET	ADJUSTED	ESTIMATED		
47308	Police Car Laptops Prog							
47309	IT PC Replacement Prog	50,000		50,000		50,000	10,000	(40,000)
1. Continuation of the computer hardware and software reserve that was established in FY 01-02.								
47310	Financial System Reserve	59,000		59,000	59,000	59,000		(59,000)
TOTAL	PROGRAMS AND SERVICES	109,000		109,000	59,000	109,000	10,000	(99,000)
48107	Office/DP Eqt-Replacement				50,000			
48719	PEG Funded Projects		43,732					
TOTAL	CAPITAL OUTLAY		43,732		50,000			
TOTAL	PC Replacement Reserve	109,000	43,732	109,000	109,000	109,000	10,000	(99,000)

TOWN OF VIENNA Fiscal Year 09-10 Budget
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Department: PC Replacement

Division: PC Replacement Reserves

Number: 18900

	FY 08-09 Budget	FY 08-09 Adjusted	FY 09-10 Proposed	Net Change
PROGRAMS & SERVICES	109,000	109,000	10,000	-99,000
PC REPLACEMENT	109,000	109,000	10,000	-99,000

NEW FINANCIAL SOFTWARE FUNDING RESERVES

FYE 2008 Reserve Balance	444,500
FYE 2009 Budgeted Addition	59,000
Total Estimated Reserves Through FYE 2009:	503,500

PROJECT SCHEDULE

FYE 2010	Recommend Award to Council Start Installation of New System
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MEMORANDUM

DATE: March 12, 2009

TO: Mayor and Council

FROM: Director of Finance

SUBJECT: Status of New Financial System Acquisition

At its February 9, 2009 work session, Council concurred with staff recommendation that the Town's financial software system be upgraded to the e-Finance Plus Windows-based version.

Council also indicated interest in going with the SAAS version of e-Finance Plus as an alternative to operating an in-house system as a means of reducing capital costs and avoiding the need for additional hardware space in Town Hall.

Staff is now checking with sites using the SAAS version of e-Finance Plus and reviewing the SAAS contract. Assuming positive results, a SAAS contract will be recommended to Council late this fiscal year or early next.

Please contact me if you have any questions.

1-23-2009

TO: John Schoeberlein

FROM: Craig Griffin

RE: Update on the Computer Hardware and Software Replacement Program

The Computer Replacement Program (account 18900-48899) is on track with 18 computers replaced from the fund so far this fiscal year (08/09). Funded at \$50,000 dollars the plan primarily replaces desktop computers each year. In most years of the program 19 to 29 desktop computers are replaced, which may now include more costly servers, switches, and firewalls that provide shared services to all on the network that was installed in 2005. The purchase of late model refurbished equipment with three year warranties and some software pre-installed continues to keep costs down for us. The purchase of refurbished video monitors has slowed down to just a few each year due to the longer lasting and energy conserving LCD technology in flat panel type monitors. Using program funds, e-mail archiving on a central server is one of the major projects completed in 2008.

The PC Replacement Program's goal is to replace computers that are from three to five years of age, computers that are out of standard warranty coverage. A survey of regional I. T. staff found that this is a similar time frame followed by their respective jurisdictions. Because of the activation of the wide area network in 2005 there will be purchases of common software and hardware that serve all users in this environment, such as a single server at Town Hall that handles virus blocking definitions for all Town computers and network area storage (NAS) devices for backup use. May of 2009 will mark the four year anniversary of the wide area network that interconnects all the town government computers via a fiber-optic backbone for data communications, phone, and security camera video. Below is a graph with a timeline of when existing computers that are built in a given year will be eligible for replacement under the program for each fiscal year. This replacement program originated in fiscal year 2001/2002 for the replacement of computers built in 1995 through 1997, and moves forward each fiscal year replacing on average 21 units per year. In an effort to be environmentally sensitive, retired hardware is donated to charity or recycled after data is cleared from the device.

**Computer inventory by year made and fiscal year of planned replacement
(Updated January 2009)**

